Envoy Connect Quick Reference Guide

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# Player description

The player has a keypad of six buttons which are used to operate it. The buttons are positioned directly below the speaker and are organized into two rows of three buttons each.

## Top r**ow (from** **left to right**)

1. Volume up/down
2. Bookshelf
3. Sleep timer

## Bottom row (from left to right)

1. Rewind/skip to previous section
2. Play/pause and power on/off
3. Fast forward/skip to next section

## Bottom edge of player (from left to right)

1. Headphone jack
2. Micro USB port
3. Micro SD card slot

# Most common functions

Below is a list of instructions on how to perform the player’s most common functions.

## Turning player on/off

Hold down the power on/off button for three seconds, then release. A melodic chime will sound for both instances.

## Selecting a book from the bookshelf

When player is on and playback is paused, press the bookshelf button to cycle through book titles. When the desired book is selected, press play/pause to begin reading.

## Book navigation

* **Begin/pause/resume playback**: Press the play/pause button.
* **Skip backward to previous section**: During playback, press the rewind button until the desired section is reached.
* **Skip forward to next section**: During playback, press the fast-forward button until the desired section is reached.
* **Rewind by increments**: During playback, hold down the rewind button to move back in 30 second increments, until the desired point in the book is reached.
* **Forward by increments**: During playback, hold down the fast-forward button to move forward in 30 second increments, until the desired point in the book is reached.
* **Increase/decrease volume**: Press the volume up or down button until the desired volume is reached. This can be done during playback or when playback is paused.
* **Sleep timer modes**: Press the sleep timer button once for 15 minutes, twice for 30 minutes, and a third time for 60 minutes. Press a fourth time to turn it off. A ‘knocking’ sound will confirm each sleep time increment, and a lower-pitched knock will sound when the sleep timer has been turned off.

## Other

* **Check battery level**: When playback is paused, hold down the rewind button for three seconds. Three beeps indicate battery is full (over 75%); two beeps indicate a medium charge; and a single beep indicates low battery (under 25%) and the device should be charged.
	+ When battery is running low, the player will emit an audible low battery warning signal to alert the user that it needs to be recharged.
	+ Charge the player by connecting it to a computer or USB wall charger using the supplied USB cable.
* **Check serial number**: When playback is paused, press the rewind and fast-forward buttons together at the same time. The player will speak aloud the serial number and version of the device.