

CELA Connect Quick Reference Guide

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Using CELA Connect

When you run CELA Connect, the title bar displays the current mode (“Envoy Connect Manual Mode” or “Local Computer Mode”). Most users will want the default mode that is active when starting CELA Connect, “Envoy Connect Manual Mode,” and will not need to change anything. For information on other modes, or how to switch between modes, please see the full CELA Connect User Guide.

Using Envoy Connect Manual Mode

The software is set to function in this mode by default. This mode lets you both remove and load titles directly on your Envoy Connect player.

1. Logging into CELA Connect

Ensure your Envoy Connect player is switched off, then connect it to the computer. The player will emit a chime to confirm the connection. If CELA Connect is running before plugging in the player, it will prompt you to plug it in.

Launch the software. You will receive a confirmation message indicating that a player has been detected. Press the continue button.

If your player is already registered with CELA, the player will be recognized by the system and log in automatically. If your

player is not registered, you will be prompted to enter your CELA account number and password.

Check the “Save CELA Account Number/Password” checkbox to avoid entering it each time. If your login fails for any reason, the login screen reappears.

Select the “OK” button to proceed. CELA Connect will connect to your CELA Direct to Player bookshelf.

2. Select Titles to Remove

Once you are logged in, CELA Connect will display a “Select Titles to Remove” window. This is the list of titles currently on your Envoy Connect player that may be removed to make space for new titles.

You can select as many titles as you would like from the list to remove them from your player. This will also remove them from your Direct to Player bookshelf. If you don’t want to remove any titles, you don’t need to, but over time, the memory on the player will become full, preventing you from downloading new titles. Once you are satisfied with your deletion selections, click the “Next” button to proceed.

3. Select Titles to Download

CELA Connect will display a “Select Titles to Download” window. This is the list of titles currently on your Direct to Player bookshelf that you can download to your Envoy Connect. Select one or more titles from the list to download them to your player.

If this list is empty, your new titles are being prepared in the background. Populating your bookshelf with recently added books may take up to 24 hours. Continue to the next step and

check the list again later. Select the “Next” button to proceed, or the “Back” button to return to the previous screen.

4. Confirm Content Update

CELA Connect will tell you how many titles you are deleting and newly downloading. Confirm the selections you have made in the previous two windows by selecting the “Next” button. If you wish to review or change your selections, select the “Back” button. If you use the “Back” button, you will need to reselect any titles you had previously selected. You can select the “Cancel” button if you want to ignore all previous steps and return to the main screen without making any changes.

Once you have confirmed your selections, a status field will show the progress of your download.

Select the “Cancel” button if you want to stop the process at any time and return to the main screen. Note that if you cancel downloading, only those titles that have completed downloading will be playable on your Envoy Connect. When you next run CELA Connect, you will need to reselect the titles from your bookshelf that were cancelled to resume downloading them.

Downloading content onto your player may take some time depending on how many titles you have selected and the speed of your internet connection. Do not disconnect the player or exit the program until CELA Connect confirms “The content has been updated on your computer.”

5. Update Complete

The update has been completed. Select the “OK” button to return to the main screen of CELA Connect. Select the “Exit” button to close the CELA Connect software.