

2015 Annual General Meeting Minutes – September 15, 2015

Contents

Attendance.....	2
Approval of 2015 Annual General Meeting Agenda.....	2
Approval of 2014 Annual General Meeting Minutes.....	2
Financial Statements	3
Appointment of Public Accountant	3
Director Appointments.	3
3 Years.....	3
2 years	Error! Bookmark not defined.
Confirmation of Acts.....	4

Attendance

Present

Peter Bailey, Library Director, St. Albert Public Library
Catherine Biss, Board Chair, CEO Markham Public Libraries
Vickery Bowles, City Librarian, Toronto Public Library
Jefferson Gilbert, Executive Director, CULC/CBUC
Teresa Johnson, Research & Planning Librarian, New Brunswick Public Library Service
Hélène Roussel, Directrice générale de la diffusion, Bibliothèque et Archives nationales du Québec
Gwen Schmidt, Outreach and Access Services Coordinator, Saskatoon Public Library
Edel Toner-Rogala, Chief Librarian, Burnaby Public Library

Also Present

Michael Ciccone, Executive Director, CELA

Catherine Biss, occupied the Chair and Jefferson Gilbert, acted as Secretary of the meeting.

A quorum of directors being present, the Chairperson declared the meeting to have been regularly called and properly constituted for the transaction of business.

Approval of 2015 Annual General Meeting Agenda

MOTION

Moved by Teresa Johnson
Seconded by Peter Bailey

THAT the Agenda for the 2015 Annual General Meeting be approved.
CARRIED

Approval of 2014 Annual General Meeting Minutes

MOTION

Moved by Edel Toner-Rogala
Seconded by Jefferson Gilbert

THAT the minutes from the 2014 Annual General Meeting on September 24, 2014 be approved.
CARRIED

Financial Statements

The Treasurer, Jefferson Gilbert, reported that this second audit is the first full fiscal year and the audit looks different than the first one in that both operating revenue/expenses and subscription revenue/expenses are included. The organization's ongoing financial health is tied to the Contracts and Agreements with the CNIB. Going forward that is going to change and the complexity will increase. To that end the Bookkeeping function will move to a direct responsibility for the Executive Director who has contracted with a bookkeeper in the Halton area he is familiar with.

MOTION

Moved by Jefferson Gilbert

Seconded by Teresa Johnson

THAT the financial report be received.

CARRIED

MOTION

Moved by Jefferson Gilbert

Seconded by Peter Bailey

THAT the audited statements for the fiscal year ending on March 31, 2015 be received.

CARRIED

Appointment of Public Accountant

Motion

Moved by Jefferson Gilbert

Seconded by Teresa Johnson

THAT Harris and Chong LLP are appointed the public accountants of the Corporation, to hold office until the close of the next annual meeting of the members or until their successors are appointed, subject to the provisions of the *Canada Not-for-profit Corporations Act*, and the directors are authorized to fix their remuneration.

CARRIED

Director Appointments.

3 Years

- Peter Bailey
- Alison Hopkins
- H el ene Roussel

MOTION

Moved by Teresa Johnson
Seconded by Gwen Schmidt
THAT the terms for the aforementioned board members be extended for three years, ending in September of 2018.
CARRIED

Confirmation of Acts

Motion

Moved: Edel Toner-Rogala
Seconded: Teresa Johnson
RESOLVED THAT all acts, contracts, by-laws, proceedings, appointments and elections made, done and taken by the directors, officers and members of the Corporation since the date of incorporation (regardless of any defects that may appear in such matters) are confirmed and ratified.
CARRIED

There being no further business, on motion the meeting then terminated.

Moved: Jefferson Gilbert
Approved unanimously

Chairperson

Secretary