**Transcription – CELA Educator Access webinar**

**Slide 1:** Welcome to CELA’s Educator Access webinar designed to give an overview of CELA services available to educators to assist their students with print disabilities to access CELA’s alternative format collection.

**Slide 2: Agenda**

What is CELA and who does it serve?

What is in our collection?

What is Bookshare?

How do educators/resource specialists get access to CELA’s resources?

How to find, access and read our materials

**Slide 3: What is CELA?**

CELA provides FREE access to over 800,000 professionally produced titles and aims to provide people with print disabilities with a quality library experience.

A national not-for-profit organization, CELA serves the estimated 3 million Canadians with print disabilities in partnership with member libraries and has users in every province and territory.

As educators you know how difficult it can be to find resources for your students with print disabilities.

It’s estimated that world wide, only about 7-10% of all published material is available in alternative or accessible formats for people who have trouble reading regular print.

It’s our goal at CELA to change that.

We work to create materials through producing human-narrated audio.   
We work with publishers to turn their source files into accessible formats that can be read using various technologies.

We work with international partners like Bookshare, and through consortiums which allow us to trade titles, thanks to the Marrakesh Treaty.

**Slide 4: Who does CELA serve?**

Anyone with a print disability is eligible for our services. Print disabilities include:

1. Learning or perceptual disabilities, including dyslexia
2. A physical disability, such as Cerebral Palsy which prevents students from holding or manipulating a traditional print book
3. Vision loss or blindness

In order to access CELA patrons need a public library card in their name.

That’s it.

We do not require proof of disability because our goal is to remove as many barriers to reading as we can.

Thanks to an exception in the Canadian Copyright Act, and the cooperation and support of publishers and authors we are able to produce and provide materials for people with print disabilities.

The best way to assess whether a student is eligible for CELA services is to ask whether offering a different format would allow that student to read and comprehend the materials.

The books are not meant for ESL students for example, or those with developmental disabilities who would otherwise not be able to comprehend the content. As educators we ask that you help us safeguard that exception by only allowing kids with print disabilities to use our materials and to help your students understand the value of copyright.

**Slide 5: What does CELA do for students?**

So what does that mean CELA can do for students?

A couple of years ago we had the chance to talk to Antonia Del Monaco, a Resource teacher with the Hamilton-Wentworth Catholic District School Board. She was talking about her student, who we’ll call Sara, and this is what she told us.

“Sara’s educational team, including her parents and classroom teacher, came together at a meeting and decided that our main goal for the next two years was to help Sara learn that reading was fun. It was as simple as that. We knew if she learned to love reading, the other skills would fall into place. The key to getting Sara excited about reading was choice. I remember once I ordered books for her and I quickly realized my mistake when she was bored by them. Other kids have lots of choices in their reading material, and CELA gave Sara that same type of selection. Choice made a huge difference in her reading,” says Resource Teacher Antonia Del Monaco .

CELA does 3 main things for students with print disabilities.

1. It first provides them with accessible reading materials – and most importantly with choice in those materials.

2. It levels the playing field. Kids can access books they want to read, on their own devices or on the school’s device and read them in ways that work for them. For kids with learning disabilities they can hear the book and read along with it, which helps them develop fluency. As educators you can design and deliver programs knowing that your students with print disabilities can access the same sorts of materials that you are making available to all students.

3. It supports literacy through accessible reading programs like the Forest of Reading, and the TD Summer Reading club. Kids can have their own CELA account so they can access books for classroom and in-home use.

**Slide 6: What is in the CELA collection?**

CELA’s collection runs the full gamut from children and teens through adults, award winners, classics, fiction, non-fiction, biographies magazines and newspapers all in a variety of accessible formats.

We pay special attention to Canadian stories, and authors and it’s one of CELA’s goals to develop a robust collection of Indigenous and First Nations’ stories.

We also work with a number of literary awards, and festivals, to ensure their shortlists and winners are in the CELA collection.

Scotiabank Giller, Governor Generals Awards, Canada Reads, Fold Festival of Literary Diversity, the Indigenous Voices Awards, provincial awards, one city, one book programs.

What’s not in our collection?  
Textbooks.

Those are supplied by AERO (Alternative Education Resources for Ontario) or from other provincial or territorial bodies or directly from publishers.

**Slide 7: Books for kids and teens**

For information on what’s available for elementary and secondary students in the CELA collection educators can search the **Kids and Teens** section of the CELA website. They will find books for all ages and interests, as well as information on programs that may be offered for kids at the local public library, such as the Forest of Reading titles.

We post regular updates about new and recommended books to our collection on this page.

Special focus on Canadian and Indigenous stories.

New and popular titles.

Mix of fiction, non-fiction, biographies, some graphic novels (not many as they are difficult to produce well in electronic format)

**Slide 8: Magazines for children and teens**

CELA provides access to 150 magazines in our collection, some of which are specifically for children and teens.

DAISY text format --- read through apps or on the computer.

Depending on which device you read the magazine on, images are included.

**Slide 9: Accessible formats**

With their CELA account educators can download audio books or other formats (ebraille, etext) from the online library.

**Audio books** can be downloaded to various devices, depending on the student’s technological needs and preferences.

CELA has books available for download in DAISY format**.**

**Braille books** are available in contracted and uncontracted braille, and those produced by CELA are done in Universal English Braille (UEB).

The braille collection includes tactile board books, printbraille picture books and chapter books. CELA also purchases braille from Braille Superstore, Seedlings and other suppliers.

**Newspapers**

The CELA website also contains a newspaper site with 50 local, regional and national newspapers in e-text format

Useful for older kids & projects, getting information about current events.

Through the CELA website teachers can place holds on physical items on behalf of students (DAISY books on CD, books in braille or printbraille) to be delivered post free to the school or educational institution.

In order to set up delivery of physical items educators should get in touch with our Contact Centre 1-855-655-2273 / help@celalibrary.ca once they have filled out the Educator Access registration form.

**Slide 10: Accessible Reading Programs**

TD Summer Reading Club

The TD Summer Reading Club: CELA provides large print/digital notebooks to public libraries so that children of ALL abilities can participate. CELA also provides a list of recommended titles as part of the Summer Reading Club which are all in accessible formats.

**Slide 11: Accessible Reading Programs**

Forest of Reading

Every year CELA commits to producing at least 5 of the nominated titles in accessible formats in each of the school age categories so that kids can participate in classroom and library programs.

Our book lists will be available in mid-October when FOR releases their booklists

Find them via our Kids and Teens Page or Educators Page

Educators in Ontario may request any Forest of Reading title and alternative format from [AERO](http://alternativeresources.ca/Aero/Public/WelcomePage.aspx) (Alternate Education Resources Ontario). In other provinces and territories, alternative or accessible formats are normally made available through a provincial or territorial body. CELA’ s collection is not a curriculum-based collection (no textbook material) but it’s possible to find many popular authors and titles for kids and teens that may also be studied in the classroom.

**Slide 12: Accessible Reading Programs**

Canada Reads

We work with Canada Reads to produce the shortlisted titles in accessible formats in advance of the list announcement so that they are available to readers as soon as the lists are announced.

**Slide 13: Post-secondary students**

Again, CELA’s collection does not include textbook material, but educators and post-secondary students may find many titles that will be useful in their course of study.

**Slide 14: What is Bookshare?**

* Bookshare is an online library of text, audio (synthetic speech) and e-braille. It’s available for people with print disabilities, the same as CELA. With the partnership between CELA & Bookshare, access is free.
* Individuals with a print disability and teachers on behalf of students with print disabilities access Bookshare titles via celalibrary.ca Teachers need to complete the CELA Educator Access Terms of Use form on the Educators page and return it to members@celalibrary.ca in order to access Bookshare titles at celalibrary.ca
* Students are eligible to access Bookshare titles at celalibrary.ca when they sign up with CELA. However, they are required to submit a Proof of Disability form (on the CELA web site), which can be signed by a special education teacher, learning disability, dyslexia, or resource specialist, school psychologist, family doctor. The form can either be uploaded when the student is completing the CELA self-registration form or emailed to members@celalibrary.ca after the registration form is completed.

**Slide 15: Bookshare: formats and devices**

Bookshare allows the teacher or student to download books in a variety of formats. It also allows for students to listen to and read print text at the same time, which is of benefit to many students with various learning disabilities, such as dyslexia.

Books can be downloaded to a computer or mobile device using the Dolphin EasyReader or other accessible apps.

**Slide 16: Reading books**

Some of the apps that can be used to read Bookshare books:

Capti,

Voice Dream

iBooks

EasyReader

Since Bookshare offers books in epub format, it is also easy to use iBooks to read the books.

**Slide 17: Sign up for Educator Access**

* Get a library card from a CELA Member Library. Ask your public library if they offer institutional or educator borrower cards.
* Complete the online [Educator Access Program](https://educators.celalibrary.ca/) registration form.  Please note that your school's address must be in an area served by a CELA Member Library.
* Add access to Bookshare titles for yourself as an Educator by completing the [CELA Educator Access Terms of Use](https://celalibrary.ca/sites/default/files/2019-04/CELA%20Educator%20Terms%20of%20Use%20FINAL.pdf) form.
* [Sign up for Open Book for Educators](https://celalibrary.ca/educators/open-book-for-educators), CELA’s newsletter to keep you informed about new books and technology for your students with print disabilities.
* If you are interested in participating in CELA’s Educator Advisory Group we would love having your input. The purpose of the Educator Advisory Group is to provide CELA staff and CELA board members with information and insight from users and potential users of our services. The group will be provided with the opportunity to aid strengthening CELA services and to inform the strategic and technological direction of the organization. You can sign up for the EA advisory group by going to the online form on the home page of CELA’s website or on the Educators page.

Once the educator has completed the online registration form at educators.celalibrary.ca CELA Contact Centre staff will create a record for the educator in the CELA database within 5 business days. The educator will receive a welcome email message with their CELA account number and password, which will give them access to CELA’s online library of accessible formats.

**Slide 18: Using CELA materials**

* Once you have your CELA log in the process of finding and getting CELA materials is relatively straightforward.
* Once you click Get it, digital versions of books will be available within a short period of time.
* Audio CDs and physical braille items will take a few days to produce and mail out so allow for lead time if needed.

**Slide 19: Finding books in the CELA collection**

**Direct search** – simply search for the title or author and use filters to find books by format, category, or recently added or recently published titles.

**Browse by category** – option found at the end of the search bar

can help find dramas. Short stories, non-fiction

**Browse new titles** –under our featured titles on our main page.

updated regularly,

**Recommended Reading Page** –find in our navigation bar

**Awards Page** –celalibrary.ca/awards

**Kids and Teens page for recommended books, new titles, featured titles**

**For information on materials in other languages:** <https://celalibrary.ca/help/languages-offered>

**Slide 20: What digital format should I choose?**

**Slide 21: Using Dolphin EasyReader**

The Dolphin EasyReader app is available free of charge in Apple and google play stores.

The Desktop version, which is for sale, is NOT required to use the app.

Download, set up EasyReader account. Log into CELA library through EasyReader to access CELA books.

Choose Daisy Text Direct to Player options.

There are excellent videos on Dolphin’s website to help.

CELA also has a quick guide to EasyReader, available on the CELA web site: <https://celalibrary.ca/help/tutorials/quick-users-guide-to-easyreader>

**Slide 22: Using Dolphin EasyReader**

**Slide 23: Promoting Educator Access**

As the public library in your community, you are well-placed to connect with local schools and/or post-secondary institutions and let them know you are offering this service, especially tailored for educators working with students with print disabilities. These Educator Access promotional flyers are available to both CELA member libraries and educators/resource specialists wanting to promote the service.

CELA will provide resources, including free promotional materials, letter templates and training to support the public library’s promotion efforts. CELA also promotes this service at the provincial and national levels to support public library efforts.

**Slide 24: For more information**

If you have questions about the Educator Access program or want to order promotional materials to promote the service in your library or community, please contact CELA Member Services.