Position Profile: Accessibility Tester

Reports To: Senior Manager, CELA
Posting Date: December 4, 2019

Scope and Summary of Primary Responsibilities

- Working with the Senior Manager and other CELA staff, evaluate the accessibility and usability of specific features and functions of the CELA website;
- Test specific functions and tasks on the CELA development site, as assigned and within a specified period of time;
- Document accessibility findings, as well as usability findings where appropriate, and provide detailed feedback to CELA staff by email or occasionally by phone if required;
- Assist with the prioritization of accessibility improvements.

Qualifications

Successful candidates will:

- Be able to speak, read and write English fluently;
- Live with a print disability as defined by the Canadian Copyright Act;
- Have reliable access to a computer and relevant assistive technology;
- Be comfortable with technology, documenting user experience in detail, and communicating via email;
- Be able to work to tight deadlines.

Work Environment

- This is a short-term contact position for up to 25 hours over an 8 week period, with an average of 3 hours of work expected per week;
- Compensation is $30/hour, plus applicable taxes
- This is a virtual office opportunity and successful candidates will supply their own computer, reliable internet access and software.
- Expected starting date is January 2, 2020

How to apply

Please send a copy of your resumé with a cover letter to jobs@celalibrary.ca to the attention of Lindsay Tyler by Monday December 16, 2019.

If you use assistive technology to access a computer, please indicate in your application which technology or technologies you use. We are looking for several testers in order to include varied expertise with the major types of assistive technology and lived experience with accessing information with a print disability.